

Fair Registration Practices Report

Medical Radiation Technologists (2016)

The answers seen below were submitted to the OFC by the regulated professions.

This Fair Registration Practices Report was produced as required by:

- the Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA) s. 20 and 23(1), for regulated professions named in Schedule 1 of FARPACTA
- the Health Professions Procedural Code set out in Schedule 2 of the Regulated Health Professions Act (RHPA) s. 22.7 (1) and 22.9(1), for health colleges.

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1. Qualitative Information

a) Requirements for registration, including acceptable alternatives

i. Describe any improvements / changes implemented in the last year.

The CMRTO has continued with the communications plan as part of our ongoing commitment to transparency and constantly reviews and updates the information available to applicants on the CMRTO website at www.cmrto.org.

The CMRTO this year has increased the use of email communications with applicants to provide information on the requirements for registration.

ii. Describe the impact of the improvements / changes on applicants.

The increased use of email for many communications with applicants has improved the timeliness of CMRTO responses to applicants. As some applicants are not resident in Canada, using email for communicating with applicants has improved the service we provide and has reduced some of the delays that are inherent in using the postal system.

iii. Describe the impact of the improvements / changes on your organization.

CMRTO staff are more efficient in managing incomplete applications for registration.

b) Assessment of qualifications

i. Describe any improvements / changes implemented in the last year.

No changes this year.

ii. Describe the impact of the improvements / changes on applicants.

No changes this year.

iii. Describe the impact of the improvements / changes on your organization.

No changes this year.

c) Provision of timely decisions, responses, and reasons

i. Describe any improvements / changes implemented in the last year.

In 2016, the Registration Committee has focused on improving the turnaround time for an applicant to receive their decision and order and the reasons for the decision, by issuing some decisions for applicants by teleconference call and by expediting decisions for applicants where appropriate.

ii. Describe the impact of the improvements / changes on applicants.

Some applicants, when appropriate, are able to receive more timely decisions, orders and reasons.

iii. Describe the impact of the improvements / changes on your organization.

This process has increased the workload of registration staff when adding the additional teleconference meetings.

d) Fees

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

e) Timelines

i. Describe any improvements / changes implemented in the last year.

The changes discussed in section D around expediting the decisions, orders and reasons for applicants, when appropriate, have improved the timelines for some applicants.

ii. Describe the impact of the improvements / changes on applicants.

The changes discussed in section D around expediting the decisions, orders and reasons for applicants when appropriate have shortened the timelines for some applicants.

iii. Describe the impact of the improvements / changes on your organization.

f) Policies, procedures and/or processes, including by-laws

i. Describe any improvements / changes implemented in the last year.

The Council of the College of Medical Radiation Technologists of Ontario (CMRTO) circulated a change to By-law No. 28 relating to the register and information to be provided by members of the CMRTO in 2016.

The changes were made to assist the public in making informed healthcare choices – a goal that is consistent among health regulatory colleges. The additional information that is now available on the public register, includes:

- Restrictions on a member's right to practise that result from an undertaking or agreement;
- Decisions of a Panel of the Inquires, Complaints and Reports (ICR) Committee that result in:
 - An oral caution being issued to a member (to be removed from the public register two years after the member appears to be cautioned); and/or
 - A Specified Continuing Education or Remediation Program (SCERP) (to be removed from the public register once the Registrar is satisfied that the member has successfully completed all requirements of the SCERP).
- A notation if a member agrees to resign to avoid a proceeding before the Discipline Committee or while a discipline proceeding was outstanding;
- The existence of a charge against the member, of which the College is aware, laid on or after January 1, 2017, which in the opinion of the Registrar is relevant to a member's suitability to practise the profession (to be removed from the public register once the charges are no longer outstanding);
- Known registrations or licenses to practise the profession in another jurisdiction; and
- Known findings of professional misconduct or incompetence in other jurisdictions.

ii. Describe the impact of the improvements / changes on applicants.

As the changes primarily affect current members of the CMRTO and took effect on January 1, 2017, there is no impact on applicants.

iii. Describe the impact of the improvements / changes on your organization.

The changes to By-law No. 28 were made by Council in an effort to increase transparency. In 2014, the Honourable Dr. Eric Hoskins, Minister of Health and Long Term Care, directed all health regulatory colleges in Ontario to make transparency a priority and make tangible strides to continually increase transparency in college processes and decision-making. The changes will ensure that relevant information about members is made public, enhancing public protection and safety.

g) Resources for applicants

i. Describe any improvements / changes implemented in the last year.

In September 2016, the Career Map for Internationally Trained Medical Radiation Technologists was updated in collaboration with the Access to Professions and Trades Unit, Ontario Ministry of Citizenship and Immigration. The new Career Map is available on the CMRTO website at www.cmrto.org. The new and improved Career Map is easier to read and understand. The Ministry of Citizenship and Immigration is working on a French translation of the map.

In 2016 the Canadian Association of Medical Radiation Technologists (CAMRT) updated their website with further resources. Part of the new resources is the new examination preparation guide. This preparation guide was developed by the CAMRT to assist candidates who intend to write the national entry-to-practice certification exam.

The guide also provides information on certification exam development, scoring and delivery. The guide also describes the certification exam process: exam eligibility, how to apply and register for an exam, resources for exam preparation, release of results, and the appeal process.

This guide is designed for use by all exam candidates: graduates of Canadian accredited programs and internationally educated medical radiation technologists (IEMRTs).

A practice exam for each discipline is now included in the exam fee. A link to the practice exam is provided with the e-mail confirming exam registration. The practice exam has 100 sample questions, with rationales for the correct answer and incorrect answers, and provides appropriate textbook references.

ii. Describe the impact of the improvements / changes on applicants.

Applicants now have additional information available to them as they prepare to submit an application for registration with the CMRTO.

Applicants have further information available about how to prepare for the national certification examination.

iii. Describe the impact of the improvements / changes on your organization.

h) Review or appeal processes

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

i) Access to applicant records

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

j) Training and resources for registration staff, Council, and committee members

i. Describe any improvements / changes implemented in the last year.

Members of the Registration Committee received a comprehensive orientation to the established Registration Committee policies and processes.

All Registration Committee members also participated in a general orientation to the regulatory responsibilities and requirements for self-regulation of the practice of medical radiation technology in the public interest, provided by CMRTO senior management and legal counsel.

Members of the Registration Committee and CMRTO staff involved in registration processes also attended the Ontario Regulators for Access Consortium (ORAC) Cultural Differences workshops, Part 1 and 2.

Members of the Registration Committee are kept abreast of issues, opportunities, changes and advances in regulation and credential evaluation through the distribution of a number of publications throughout the year including such items as WES News and Reviews, Grey Areas and other related articles.

ii. Describe the impact of the improvements / changes on applicants.

Ensuring that everyone involved in the registration process is educated about registration requirements and understands the established policies and processes, helps ensure compliance to our legislative responsibilities. In this manner the CMRTO ensures that the registration processes are transparent, objective, impartial and fair for all applicants.

iii. Describe the impact of the improvements / changes on your organization.

Providing training and information to the Registration Committee and staff involved in registration, ensures that all engaged in registration processes are aware of their responsibilities and roles.

k) Mutual recognition agreements

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

l) Other (include as many items as applicable)

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

Describe any registration-related improvements/changes to your enabling legislation and/or regulations in the last year

No changes this year

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2. Quantitative Information

a) Languages

Indicate the languages in which application information materials were available in the reporting year.

Language	Yes/No
English	Yes
French	No

Other (please specify)

Additional comments:

b) Gender of applicants

Indicate the number of applicants in each category as applicable.

Gender	Number of Applicants
Male	0
Female	0
None of the above	0

Additional comments:

The CMRTO does not collect statistics on the gender of applicants.

c) Gender of members

Indicate the number of members in each category as applicable. Select the option that best corresponds to the terminology used by your organization.

Gender	Number of Members
Male	1675
Female	5307
None of the above	0

Additional comments:

Clarification Note:

The CMRTO membership is composed of 24% male members and 76% female members.

d) Jurisdiction where applicants obtained their initial education

Indicate the number of applicants by the jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
336	18	3	Australia 1	0	407
			France 2		
			Guyana 1		
			India 5		
			Iran 9		
			Italy 1		
			Jamaica 4		
			Japan 1		
			Lebanon 2		
			Philippines 19		
			Sri Lanka 1		
			Sudan 1		
			Trinidad 1		
U.K. 2					
Total 50					

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

e) Jurisdiction where applicants who became registered members obtained their initial education

Indicate the number of applicants who became registered members in the reporting year by the jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
258	35	6	Bangladesh 1	0	331
			India 9		
			Iran 6		
			Jamaica 1		
			Kuwait 2		
			Lebanon 2		
			Pakistan 1		
			Philippines 4		
			Portugal 1		
			Serbia 1		
			Switzerland 1		
			United Arab Emirates 1		

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
			U.K. 2 Total 32		

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

f) Jurisdiction where members were initially trained

Indicate the total number of registered members by jurisdiction where they obtained their initial education¹ in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
5904	454	65	OTHER 559 Total 559	0	6982

¹ Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

g) Applications processed

Indicate the number of applications your organization processed in the reporting year:

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
New applications received	336	18	3	50	0	407
Applicants actively pursuing licensing (applicants who had some contact with your organization in the reporting year)	0	0	0	0	0	0
Inactive applicants (applicants who had no contact with your organization in the reporting year)	0	0	0	0	0	0
Applicants who met all requirements and were authorized to become members but did not become members	299	0	0	0	0	299
Applicants who became FULLY registered members	258	35	6	32	0	331
Applicants who were authorized to receive an alternative class of licence³ but were not issued a licence	0	0	0	0	0	0
Applicants who were issued an alternative class of licence³	0	0	0	0	0	0

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
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¹ An alternative class of licence enables its holder to practice with limitations, but additional requirements must be met in order for the member to be fully licensed.

Additional comments:

Please note that the number of applicants who met all the requirements and were authorized to become members but did not become members is a cumulative total of all eligible applicants for the last 5 years who have not yet become members.

The rows with 0 values above reflect information that is not available.

h) Classes of certificate/license

Indicate and provide a description of the classes of certificate/license offered by your organization.

You must specify and describe at least one class of certificate/license (on line a) in order for this step to be complete.

#	Certification	Description
a)	Specialty certificate of registration	<p style="text-align: center;">Description (a)</p> <p>The CMRTO issues specialty certificates of registration in the specialties of radiography, nuclear medicine, radiation therapy and magnetic resonance.</p>

Additional comments:

i) Reviews and appeals processed

State the number of reviews and appeals your organization processed in the reporting year (use only whole numbers; do not enter commas or decimals).

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Applications that were subject to an internal review or that were referred to a statutory committee of your governing council, such as a Registration Committee	4	0	3	50	0	57
Applicants who initiated an appeal of a registration decision	0	0	0	0	0	0
Appeals heard	0	0	0	0	0	0
Registration decisions changed following an appeal	0	0	0	0	0	0

from January 1 st to December 31 st of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
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Additional comments:

j) Paid staff

In the table below, enter the number of paid staff employed by your organization in the categories shown, on December 31 of the reporting year.

When providing information for each of the categories in this section, you may want to use decimals if you count your staff using half units. For example, one full-time employee and one part-time employee might be equivalent to 1.5 employees.

You can enter decimals to the tenths position only. For example, you can enter 1.5 or 7.5 but not 1.55 or 7.52.

Category	Staff
Total staff employed by the regulatory body	12
Staff involved in appeals process	2
Staff involved in registration process	3

Additional comments:

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3. Submission

I hereby certify that:

Name of individual with authority to sign on behalf of the organization:
 Linda Gough

Title:
 Registrar & CEO

Date:
 2017/02/27

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