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## Information Workshops

Throughout October 2015, the CMRTO's Registrar, Linda Gough, presented a series of well received information workshops at 11 locations around the province. Nearly 300 enthusiastic and engaged MRTs attended the workshops in person.

This year's topics included the new CMRTO publication 'What you must know about... professional accountability', the Ministry of Health and Long Term Care's transparency initiative, an update on the CMRTO quality assurance (QA) program – the multisource feedback system (MSF) and the new QA App (!), and the Health Professions Regulatory Advisory Council (HPRAC) report about the regulation of diagnostic medical sonographers, a topic generating much interest among MRTs.



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The workshops offered MRTs an opportunity to learn more about professional accountability, get an update on the activities of the CMRTO, a free education session (which goes towards annual QA hours), a chance to network with colleagues, and the opportunity to enjoy a cookie and coffee!

For those who were not able to attend, videos of the workshops will be posted on CMRTO's YouTube channel.

### WYMKA...professional accountability

In early October, the CMRTO sent members an update to the Standards of Practice Handbook.

The new publication, 'What you must know about (WYMKA)...professional accountability' examines how, as regulated health professionals, MRTs are accountable to their patients and the public to provide safe, effective and ethical medical radiation technology services. MRTs do this every day by ensuring that their practice meets the legislative requirements and standards of the profession.

As new publications are developed or regulations are amended, the CMRTO distributes the relevant documents for you to add to your Handbook, or replace outdated pages. Visit the CMRTO website to view all the CMRTO WYMKAs.

### The New QuickQA App is here!



On September 25, 2015, CMRTO was pleased to announce the release of the CMRTO Quality Assurance QuickQA mobile application for mobile devices!

The app is available to all CMRTO MRTs for download on to their mobile devices to record their continuous learning information on the go. The information entered into the app will then be uploaded directly to their ePortfolio.

The app took many months to develop by the CMRTO QA Committee and Claymore Inc., the company that also developed the CMRTO ePortfolio. Thank you to the focus group of MRTs who assisted in its development.

The app is available for download from the Google or Apple stores. Click here for instructions on how to download QuickQA to either your Android or Apple device. Unfortunately, there is no app available for Blackberry devices.

CMRTO is thrilled to add this innovative app to the QA program. It makes it even easier and more convenient for MRTs to record their 25 hours of continuing education and professional development — using their smart phones!

If you have any questions or comments about QuickQA, contact us at [qa@cmrto.org](mailto:qa@cmrto.org).

### Election Notice

CMRTO is pleased to let all MRTs know that we are holding our first online election of members to Council! Election 2016 is taking place in Districts 1, 4, 7 and 8 on April 6, 2016. MRTs in these districts were sent an email on December 3, 2015 detailing the new online election process, as well as nomination forms giving all those interested and eligible MRTs the opportunity to stand for election in 2016.

In the past, nominations for Council were received in writing, and members eligible to vote cast their ballots by mail. However, in keeping with CMRTO's Strategic Plan and member support for web-based communications, Council passed By-laws No. 55 and 56 on September 25, 2015, allowing for electronic elections.

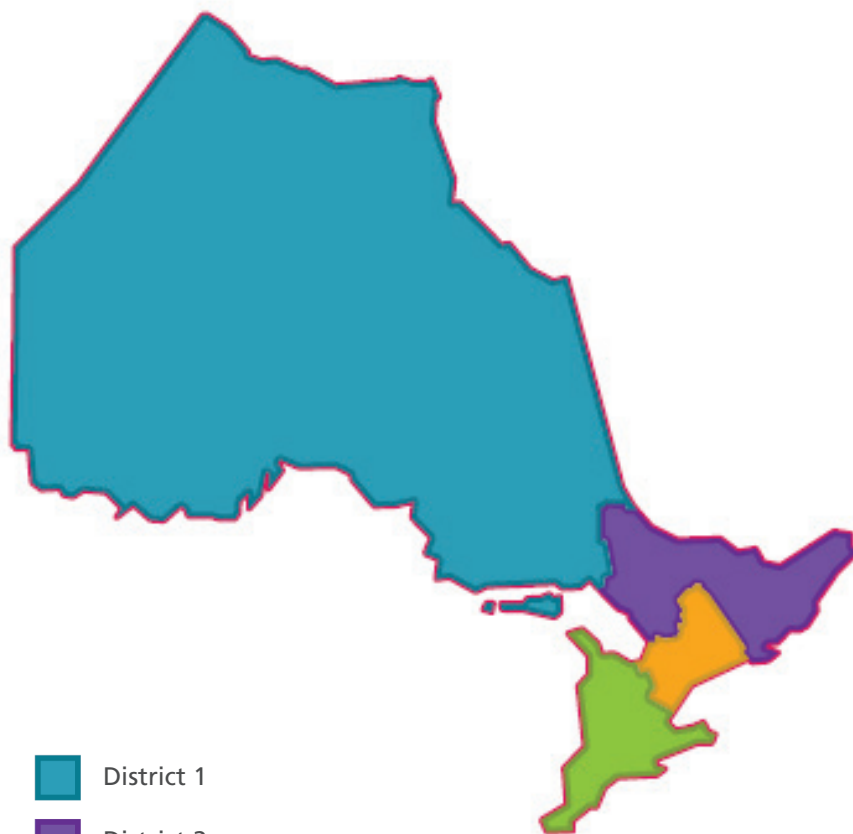
If you have any questions about online elections, please contact [communications@cmrto.org](mailto:communications@cmrto.org).

## Electoral Districts

Members of the CMRTO vote and are represented on the basis of "electoral districts." The term "district" refers to both geographic regions and the specialties of the profession. The eight electoral districts are listed below.

### Radiography

District 1: Northern District: is composed of the geographic area within the territorial boundaries of the Districts of Kenora, Rainy River, Thunder Bay, Algoma, Cochrane, Timiskaming, Manitoulin and Sudbury and the City of Greater Sudbury.



- District 1
- District 2
- District 3
- District 4
- District 5-8

District 2: Eastern District: District Municipality of Muskoka, the Districts of Parry Sound and Nipissing, the United Counties of Prescott and Russell, Stormont, Dundas & Glengarry, Leeds and Grenville, the Counties of Frontenac, Hastings, Lanark, Lennox & Addington, Prince Edward and Renfrew, and the City of Ottawa.

District 3: Central District: Regional Municipalities of Durham, Peel and York, the Counties of Haliburton, Northumberland, Peterborough and Simcoe, the City of Kawartha Lakes and the City of Toronto.

District 4: Western District: is composed of the geographic area within the territorial boundaries of the Regional Municipalities of Halton, Niagara, Waterloo, the Counties of Brant, Dufferin, Wellington, Essex, Bruce, Grey, Huron, Perth, Lambton, Elgin, Middlesex, Haldimand and Norfolk, the Restructured County of Oxford, the City of Hamilton and the Municipality of Chatham-Kent.

### Radiation Therapy

District 5:

Includes all of the Province of Ontario

### Nuclear Medicine

District 6:

Includes all of the Province of Ontario

### Faculty Members

District 7:

Includes all of the Province of Ontario

### Magnetic Resonance

District 8:

Includes all of the Province of Ontario

## Reminder: Electoral District 7 – Faculty Members

District 7, the electoral district composed of faculty members, is a small yet vital part of the CMRTO Council. It represents educators in medical radiation technology programs in Ontario. CMRTO By-Law No. 12 defines a faculty member as a person who is a faculty member of an educational institution in Ontario that grants a diploma or degree in medical radiation technology. A clinical instructor who is a faculty member of an educational institution falls within the definition of faculty member.

In order to be considered a faculty member for purposes of the election, a member of the CMRTO must be designated by the program director of an educational program in medical radiation technology as a member of that faculty.

If you are eligible and interested in voting for the Council members in District 7 and would like to change your district to District 7, you must fill out the 'Application to change electoral district to District 7 – Faculty' form which can be found on the CMRTO website in the Member Update Forms portion of the Forms page under Resources. Return the form by scan, fax or mail to the CMRTO. Be sure to have your program director fill out the Validation of Program Director portion of the form confirming that you are a faculty member of an educational institution in Ontario that grants a diploma or degree in medical radiation technology.

WHO WE ARE | WHAT WE DO | RESOURCES | REGISTRATION

PUBLICATIONS  
FORMS  
ACTS, REGULATIONS, & BY-LAWS  
LINKS  
VIDEOS  
JURISPRUDENCE COURSE

## FORMS

### APPLICATION AND PAYMENT FORMS

- [Credit Card Payment Form](#)
- [Application Information Update Form](#)
- [International Application Form – Magnetic Resonance](#)
- [International Application Form – Nuclear Medicine](#)
- [International Application Form – Radiation Therapy](#)
- [International Application Form – Radiography](#)
- [Career Map for Internationally Trained Medical Radiation Technologists](#)
- [Registration Application Form for Ontario Graduates](#)
- [Registration Application Form for Canadian Applicants - Non-Labour Mobility](#)
- [Registration Application Form for Canadian Applicants - Labour Mobility](#)
- [Reinstatement Application Form](#)

### MEMBER UPDATE FORMS

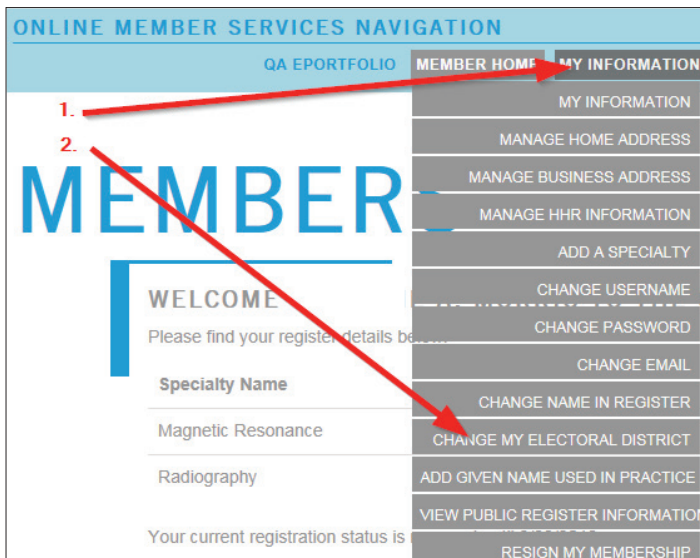
- [Application to change electoral district to District 7 - Faculty Form](#)
- [Change of Name Form](#)
- [Request from Member to add a given name used in practice to the Register](#)
- [Notice of Resignation Form](#)

If you are currently listed in District 7 and are no longer a faculty member, please contact the registration department at the CMRTO to change your electoral district.

## Changing your Electoral District

Changing your electoral district is fast and easy using the Online Member Service.

If you are registered to practice medical radiation technology in Ontario and are up-to-date with the payment of your annual fee, you are entitled to vote in an election of members to Council. You are eligible to vote for a candidate who is nominated in the electoral district in which you practise to represent the specialty in which you are registered. If you're not engaged in the practice of medical radiation technology, you are eligible to vote for a candidate who is nominated in the electoral district in which you live. If you practise in more than one electoral district or are registered in more than one specialty or are registered as a faculty member and in a specialty, you will select one district in which you will be entitled to vote as a member registered in a specialty or as a faculty member.



## Reminder for members who are required to submit their QA Portfolios to the CMRTO for assessment

MRTs who have been selected to submit their QA Portfolio were notified by a letter dated April 10, 2015, and by eblast on April 22, 2015, informing them of the requirement to submit their quality assurance records for the year January 1 – December 31, 2015 to the QA Committee for assessment no later than January 8, 2016.

For those members who have been notified that they are required to submit their QA Portfolios to the QA Committee for assessment, the 'Submit to CMRTO' button on the ePortfolio has been available since April 17, 2015.

To make sure you are currently recorded in the right district or to change your district, log on to the Online Member Service, click on 'My Information', choose 'Change My Electoral District' and select the correct district (This does not include District 7 - Faculty. Please see the article regarding District 7 in this issue of Insights for more information). If you have any questions about which electoral district you are eligible to vote in, please visit the CMRTO website at [www.cmrto.org](http://www.cmrto.org) and review the information available there about the election process and the eight electoral districts in Ontario.

If you want, and are eligible, to change your district to vote in the 2016 election of members to Council, be sure to change your district on the Online Member Service no later than February 22, 2016.

After you have submitted your 2015 ePortfolio, it will be closed and you will not be able to add to or delete information in it. Once your ePortfolio has been assessed by the QA Committee, or an assessor appointed by the QA Committee, and it has been determined that you have met the requirements of the QA program, you will receive an email notification and a letter indicating that you have met the requirements of the CMRTO Quality Assurance program. Your ePortfolio will be unlocked and you will have access to enter data again. The CMRTO will no longer have access to your ePortfolio and does not keep a copy of your QA Portfolio.

If you have questions or concerns, please contact Annette Hornby, Director of Quality Assurance by telephone: 1.800.563.5847 or 416.975.4353, or email: [qa@cmrto.org](mailto:qa@cmrto.org).

### Completing your Quality Assurance Portfolio

Each year, each member of the CMRTO is required to complete the Quality Assurance (QA) Portfolio, and complete and record at least 25 hours of continuing education and professional development activities. All members are required to do this even if they have not been randomly selected to submit their QA Portfolio to the Quality Assurance (QA) Committee for assessment. The QA year runs from January 1 to December 31. MRTs are required to retain a copy of their completed QA Portfolio for five years.

### Something new is on the way!

You will have already have noticed something completely different: This is CMRTO's first ever electronic-only edition of Insights!

In keeping with CMRTO's Strategic Plan, we are continuing to transition away from print publications in favour of more web-based and electronic communications. And there are more changes on the way for Insights in 2016. Watch your inbox for the new look and feel of the CMRTO newsletter.

## CMRTO

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The mission of the CMRTO is to regulate the profession of medical radiation technology to serve and protect the public interest.

**VISION:** The CMRTO is a future-focused, responsive, collaborative regulator committed to excellence.

**VALUES:** Integrity | Fairness | Respect | Professionalism

Registrar & CEO Ms. Linda Gough

President Ms. Bronwen Baylis

Vice President Ms. Wendy Rabbie

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